

Project Proposal Guide

proposal will lead not only to approval by the advisors but to a successful project!

1. Read at least one general overview of your topic to gain broad-scale understanding. Assess the feasibility of the subject as a project topic: Is it as interesting as I initially thought? Are there enough credible sources?
2. Write a **Rationale** in a narrative style giving an overview of your project topic and why you want to study it. Include how this topic benefits you: How does it help to achieve short-term and/or long-term goals? What standards will it meet? On what skill(s) will you focus during the process (see Rubric)?
 - 50-100 words, 12-point font (such as Times New Roman or Arial) and double-spaced
 - Submit for parent and advisor approval

I have read and discussed with my child the Rationale behind this project topic, and I approve further study.

Parent Signature _____ Date _____

I have read and discussed the Rationale behind this project topic, and I approve further study.

Advisor Signature _____ Date _____

Complete five to ten hours of **Preliminary Research**.

- a. Create a web/graphic organizer of subtopics, related issues, causes/effects, etc.
- b. Establish the essential question you are trying to answer. (Hint: this will become the project title.)
- c. Generate a list of open-ended questions that will guide further research.
- d. Gather relevant sources.

3. Schedule and prepare for a **Proposal Meeting** with your project team.
 - a. Have all project forms in binder: Proposal Guide, Rationale, Project Checklist, Project Rubric.
 - b. Organize Preliminary Research; bring gathered sources.
 - c. Bring ideas for primary resources (experts, field trips, etc.).
 - d. Bring ideas for activities that might be a part of your project process.

Project Title _____

Credit proposed _____ Proposed length of project _____

Student Signature _____ Date _____

Project Team _____, Advisor
